

# **ST EUPHEMIA COLLEGE**

**K-12**



## **ASTHMA POLICY**

**2014**

## **1. Policy Statement**

This Policy aims to help provide a safe environment for students who are asthmatic. It relates to the avoidance of Asthma triggers and the safe management of Asthma attacks.

## **2. Applicability**

This Policy applies to all staff, students, parents, caregivers and members of the School community. St Euphemia College recognises that it is important that our School provides support to assist parents or caregivers to manage their child's health.

## **3. Context/Rationale**

Our School believes it is important to:

- establish a partnership between the parent or caregiver and the School to share information and clarify expectations
- ensure a safe and healthy environment for the students
- ensure that staff take appropriate action to prevent contact with known triggers for a child with asthma
- ensure that all staff members have appropriate and safe management procedures in place.

## **4. Roles and Responsibilities**

### ***Responsibility of the Principal/Delegated Authority***

The Principal/Delegated Authority is expected to:

- implement and oversee the School's Asthma Policy and its Procedures
- maintain a record of students health care needs, including asthma
- induct new staff in asthma policies and procedures including asthma training and information for all staff
- review individual student Asthma plans.

### ***Responsibilities of the Staff***

Staff are expected to:

- document any asthma attack and advise parents or caregivers (Administration Staff)
- maintain replacement spacers and reliever puffers (Administration Staff)
- minimise exposure to known triggers
- participate in asthma training
- if necessary, assist students to take their medication
- audit enrolment documentation to ensure it is current and complete
- discuss this Policy and its implementation with parents or caregivers of children at risk of Asthma
- review the adequacy of the response to the School if a student has an asthmatic reaction and consider the need for additional training and other management actions
- report severe incidents to the Principal/Delegated Authority.

### ***Responsibility of the Parent or Caregiver***

Parents or caregivers are expected to:

- provide an Asthma Care Plan, signed by the treating doctor
- provide their child's medication, clearly dated and in the original labeled container. A spacer and mask as required, should also be supplied
- alert staff to any changes in their child's asthma management.

### ***Responsibility of the Students***

Students are expected to:

- manage their asthma in line with their age and stage of development
- report any asthma incidents to their class teacher/Administration Office/Year or Grade Coordinator.

### **5. Monitoring, Evaluation and Reporting Requirements**

The school must seek information from parents about triggers and other health conditions that may affect their children at School on enrolment and on an ongoing basis.

St Euphemia will arrange specialist asthma training for all staff. Specialist training includes practical instruction in how to assist with the use of a reliever puffer.

### **6. Policy Review**

This Policy will be reviewed as required.