

ST EUPHEMIA COLLEGE

K-12



HOMEWORK

POLICY

2014

1. Policy Statement

This Policy sets out St Euphemia College's requirements in relation to homework. The implementation section includes purposes and principles, homework types and expectations for parents, caregivers, teachers and students.

2. Applicability

This Policy applies to all staff, students, parents and caregivers of St Euphemia College.

3. Context/Rationale

Homework is a valuable part of schooling. It allows students the opportunity to practice, extend and consolidate work completed in class. Homework provides training for students to help them plan and organize their time and develop a range of skills in identifying and using information resources. Additionally, it establishes habits of study, concentration and self-discipline.

4. Roles and Responsibilities

Responsibility of the Principal/Delegated Authority

The Principal/Delegated Authority is expected to:

- oversee the implementation of the Policy
- allay concerns of parents, caregivers and students in relation to the amount and type of homework given by the School

Responsibility of Staff

The Staff are expected to:

- explain to students and their parents or caregivers the purpose and benefits of homework
- ensure that students and parents or caregivers are aware of the College's Homework Policy
- provide quality homework activities related to class work
- ensure that students are aware of what is expected of them and how their work will be assessed
- give sufficient time to students to complete their homework, taking into account other obligations and extracurricular activities
- be mindful that all teachers give homework to students, overburden needs to be avoided
- alert parents or caregivers of any developing problems concerning his/her children's homework and suggest strategies that they can use to assist their children with their homework
- set homework on a regular basis
- teach strategies to develop organisational and time-management skills and provide opportunities to practise these strategies through homework
- remind students to enter their homework tasks into their diary
- check for any parental comments in the student diaries.

Responsibility of the Parents and Caregivers

The Parents or Caregivers are expected to:

- communicate in writing through the diary of any domestic or extracurricular activities which may have affected the completion of set homework
- monitor homework entries in the diary
- take an active interest in homework by discussing and assisting their children, while remembering that the students must complete their own tasks

- ensure that there is time set aside for homework
- encourage and support students to complete homework
- provide where possible, a dedicated place and desk for homework and study
- encourage children to read and take an active interest in current events
- assist teachers to monitor homework by signing completed work if requested and being aware of the amount of homework set
- communicate with teachers any concerns about the nature of the homework and their children's approach to homework
- help them to complete tasks by discussing key questions or direct them to resources
- encourage them to organise their time and take responsibility for their learning
- help them to balance the amount of time spent completing homework, watching television, playing computer games, playing sport and engaging in other recreational activities
- observe and acknowledge their success and ask how their homework and classwork are progressing.

Responsibility of Students

The students are expected to:

- be aware of the importance of homework
- be aware of the School's Homework Policy
- complete homework within the given time frame
- discuss with parents or caregivers homework expectations
- seek assistance from teachers and parents and caregivers when difficulties arise, including the amount of time spent on homework
- communicate difficulties to teachers before the homework is due
- revise homework and classwork regularly to enhance understanding and learning
- maintain a diary to record homework tasks
- follow up on comments made by teachers and making corrections to homework when it is marked, to enhance understanding and assist them with future tasks.

5. Monitoring, Evaluation and Reporting Requirements

The Principal/Delegated Authority is responsible for overseeing the staff's implementation of the School's K-12 Homework Policy. All staff must monitor and make recommendations concerning implementation of the School's Homework Policy.

6. Policy Review

This Policy will be reviewed as required.