

ST EUPHEMIA COLLEGE



Enrolment Policy K-12

Status	APPROVED by Senior Executive
Date of Approval	31 st January 2024
Owner	Principal
Contact	Deputy Principal Secondary School Deputy Principal Primary School
Review Cycle	Two years
Date for Review	31 st January 2026

Purpose

This policy gives guidance to those within St Euphemia College and to those who would like to join it, concerning enrolment at the College. This policy should be read in conjunction with the College's Enrolment Procedures.

Policy Statement

St Euphemia College is a comprehensive coeducational independent School underpinned by the policies and procedures as required by the NSW Educational Standards Authority (NESA). The School was established in 1989 by the Greek Orthodox Parish and Community of Bankstown and Districts and provides education to approximately 700 students PreK to Year 12.

Applications for enrolment at St Euphemia College will be considered from any family that shares the vision and mission of the College. This policy seeks to articulate a just and consistent basis for the Principal to select those students who are to be offered a place at the College.

All students at St Euphemia College study Modern Greek (K-10). This is a compulsory School requirement and must be undertaken satisfactorily.

St Euphemia College is committed to the principle of inclusion. Applications from families with children who have special or additional needs are welcomed and the College will openly and transparently outline the extra support that can be provided from within the available resources of the College.

(i) The College will consider the Guiding Principles and Procedures outlined in this policy when assessing applications and will balance competing priorities through reference to the needs of the College.

(ii) The College will establish the processes and procedures associated with the implementation of this policy. These may be varied from time to time.

(iii) At enrolment, all students are required to be under the care of a parent or a legally recognised guardian, although the College may exercise discretion if it is considered to be warranted in a particular circumstance.

(iv) The College will base any decision about offering a place to a student on:

Family relationship with the College:

- ☐ Sibling of a current or ex-student
- ☐ Either of the parents attended the College
- ☐ They hold attitudes, values and priorities that align with the College's ethos

The student:

- ☐ The contribution that the student may make to the College, including the co-curricular activities
- ☐ Reports from previous schools or prior to school service e.g. the NSW Department of Education's Transition to School Statement

The College:

- ☐ Ability to meet the special needs or abilities of the student

Other considerations:

- ☐ Order of receipt: when the application to enrol is received by the College.

(iv) Overseas students who are not Australian citizens or permanent residents will only be accepted once all Australian Government requirements have been satisfied and if there are any vacancies.

(v) The College reserves the right to withdraw a student's enrolment where the student (and/or their parent(s)) is not acting in a manner acceptable to the Principal, or the College believes that it can no longer appropriately meet the needs of the student. Students and/or parents who contravene the Conditions of Enrolment may have their child's enrolment withdrawn. No remission of fees will apply in this circumstance.

(vi) Continued enrolment at the School is dependent upon the student making satisfactory academic progress, attending consistently, and the student and the parent/carer(s) observing all behavioural codes of conduct and other requirements of the School which are applicable from time to time.

(v) The College will meet with parents/carers of the student before offering a place.

The College has an absolute discretion in determining the weight of each of the factors it takes into account in determining whether to offer a place for the student.

Relevant Legislation

St Euphemia College will observe all relevant State and Federal Legislation in assessing students for enrolment, such as:

- ☐ The NSW Education Act 1990
- ☐ The Education Act (Accreditation of Non-Government Schools) (2001)
- ☐ Australian Education Act 2013
- ☐ The Privacy Act (2000)
- ☐ The Anti-Discrimination Act (1991) and amendments
- ☐ The Disability Discrimination Act (2005)
- ☐ Contract Law
- ☐ Procedural Fairness